



The MacDuffie School

One Ames Hill Drive, Springfield, MA 01105 Tel. (413) 734-4971 • Fax (413) 788-5778

FINAL TRANSCRIPT REQUEST

The MacDuffie School **requires a final transcript** for all students.

Please sign and send this form to your child's FORMER SCHOOL. Your child's former school should mail his or her final transcript to:

The MacDuffie School
Attn: Guidance Office
One Ames Hill Drive
Springfield, MA 01105

Name of
applicant:

First

Middle

Last

I hereby authorize the release of my daughter's/son's final transcript/standardized test scores to The MacDuffie School.

Parent/Guardian Signature

Date

The student whose name appears above is enrolled at The MacDuffie School for the 2009-2010 academic year. Please send us the following materials:

1. A **final transcript** of the applicant's grades
2. All available **standardized test scores**

THANK YOU FOR YOUR TIME.